## Guidelines for Registering to Attend the 2025 Annual General Meeting of Shareholders via Electronic Means (E-AGM)

Guidelines for attending The Annual General Meeting of Shareholders by Electronic Method (e-Meeting)

The Shareholders or proxies who would like to attend the (e-Meeting) must submit an application to attend the meeting by Electronic Method via the Link at <u>https://ube.foqus.vc/registration/</u> or scan this QR Code.



## The registration system will be available for access from 8 April 2025, onwards until the meeting is concluded.

1. After logging into the system, the shareholders or proxies must prepare the following information (which should be in line with the shareholders information determined as at the Record Date from the Thailand Securities Depository Co., Ltd.) to fill in through the system:

- Identification Card Number / Passport Number / Registration Number for juristic person
- Securities holder registration number
- E-Mail address for receiving the Web Link, Username and Password for attending the Meeting
- Mobile Phone Number
- Additional documents are provided as detailed in the <u>Attached No. 7</u>
- 2. When the Company receives the documents according to item 1 from shareholders or proxies.

The Company will check the documents to confirm the right to attend the meeting. After that shareholders or proxies will receive an email with the following details.

- Username and Password
- WebLink for attending (e-Meeting) system
- User manual

In case the request is rejected, the Shareholders will receive an e-mail to notify on the details and reason for rejection, then the Shareholder can resubmit through the system.

3. keep your username and password confidential. Do not disclose it to others and in case your username and password are lost or not received by 22 April 2025, please contact the Company at info@quidlab.com or phone number 02-013-4322 or 080-008-7616 immediately.

4. Please study the manual on how to use the e-Meeting meeting system that the Company has sent to you by e-mail carefully. The system will allow you to register for the meeting on 22 April 2025, at 14:00 hours (2 hours in advance before the meeting starts). However, the live broadcast of the meeting will begin at 16:00 hours only.

5. For the voting method during the e-Meeting meeting, you can vote on each agenda by voting "Agree" or "Disagree" or "Abstain". In case you do not vote for any agenda, your vote will be counted as "Agree" automatically.

 In case you encounter technical problems while using the e-Meeting meeting system before the meeting or during the meeting, please contact Quidlab, the e-Meeting conference system provider of the Company.
The channel to contact Quidlab can be found in the email that has sent username and password to you.